



**Justice
Institute**
BRITISH COLUMBIA

JIBC BOARD OF GOVERNORS (APPROVED)
Minutes of Regular meeting
March 23, 2023 – 1:45 p.m.
Virtual, Teams

Attending:

Dr. Stephen Gamble (Chair)
Helen Allen
Laurel Douglas
Len Goerke
Jamie Sterritt
Samina Tajwar
Mary Ellen Thorburn
Dr. Michel Tarko (President)

Executive:

Colleen Vaughan (VP Academic)
Mike Proud (VP Finance & Operations)
Cindy Dopson (VP People & Culture)

Minute Taker:

Andrea Campbell (Executive Assistant)

Regrets:

Maria Preovolos
Terry Yung
John Stubbs

Guest Presenter:

Yat-Sing Cheng

Observer:

Lief Garrett, Director, External Relations, JI Student Union

We respectfully acknowledge the Justice Institute of British Columbia's New Westminster campus is located on the unceded Traditional Territories of the Qayqayt and Musqueam Peoples.

2023-01-01 CONSENT AGENDA

MOVED by Helen Allen and Seconded by Laurel Douglas
THAT the Consent Agenda be approved as presented
MOTION CARRIED

2023-01-02 PRESENTATIONS

02.1 Yat-Sing Cheng- ERM Update
Yat-Sing Cheng provided an update and overview of the ERM Implementation Plan, Risk Assessment and Strategy and discussed next steps.

2023-01-03 REPORTS

03.1 President's Report *
The President's Report along with Program Council minutes* was previously distributed (copy on file). Michel Tarko spoke to the highlights and acknowledged the work Colleen has put in on QAPA, and Julie Brown and IT for the Cedar Building at Royal Roads. The Energy Management Plan was also noted.

2023-01-04 GOVERNANCE MATTERS (BOARD OPERATIONS)

04.1 Board of Governors and JIBC Foundation-Joint meeting change from June to September.

ACTION: President's Office will revise the outlook meeting time to indicate the June 15th, 2023, Board meeting will be held between 1-4 PM.

04.2 Sponsorship Policy*

Mike Proud provided an overview of the sponsorship policy. Brief discussion was held by the Board.

ACTION: Request for edits to the draft version as specified by the Board.

04.3 Intellectual Property Policy*

Colleen Vaughan addresses the Intellectual Property Policy. Derek Deacon and April Haddad provided clarity to sections of the policy. Following brief discussion, the motion was called.

MOVED by Laurel Douglas and Seconded by Helen Allen

THAT the Intellectual Property Policy be approved as presented.

MOTION CARRIED

2023-01-05 STRATEGIC MATTERS

05.1 Financial Reports Q3 to December 31, 2022

Mike Proud reviewed the Q3 results.

MOVED by Len Goerke and Seconded by Laurel Douglas

THAT the Financial Reports Q3 to December 31, 2022, be approved as presented.

MOTION CARRIED

05.2 Budget F2024

Mike Proud reported on the F2024 Budget.

MOVED by Len Goerke and Seconded by Laurel Douglas

THAT the Budget F2024 be approved as presented.

MOTION CARRIED

05.3 Review of QAPA results

Colleen Vaughan reviewed the QAPA process and spoke to the results and next steps.

05.4 Employee Engagement results

Cindy Dopson spoke to the Employee Engagement Results, progressions, and the goal to reinstate an annual survey.

The meeting moved to In-Camera. (2:36 pm)

2023-01-06 NEXT MEETINGS

2023: June 15th

September 28th (Joint meeting with Foundation 9-4)

November 23rd



Dr. Stephen Gamble
Board Chair



Dr. Michel Tarko
President and CEO